

**2014 Colleton County
Capital Project Sales Tax Commission
Meeting #001 Agenda**

Date/Time: October 7, 2013 / 6 P.M.

Place: Walterboro-Colleton Chamber of Commerce Conference Room
403 East Washington Street, Suite B
Walterboro, SC 29488

Reference: Colleton County Capital Project Sales Tax (CPST) Commission Master Plan for the 2014 General Election in Colleton County, South Carolina

Agenda Items:

1. Call to Order & Introductions
 - Kevin Griffin, *County Administrator*
2. Appointment of 3rd Municipal Commissioner (by Municipal Delegation)
3. Election of Chair of CPST Commission
4. Election of Vice Chair of CPST Commission
5. Presentations:
 - Review of the Capital Project Sales Tax Program
 - Alan Linkous, *Howell, Linkous, & Nettles LLC*
 - Process of the Capital Project Sales Tax Commission
 - Kyle Clampett, *Alliance Consulting Engineers, Inc*
6. Discuss Process for Projects Submittal
 - Review of the following draft documents for action:
 - Kyle Clampett, *Alliance Consulting Engineers, Inc*
 - Draft CPST Commission Questionnaire and Submission Checklist
 - Draft CPST Commission Scoring Criteria Worksheet
 - Draft Letter request for soliciting projects from eligible entities w/in Colleton County
 - Draft CPST Commission Master Plan Major Milestones Schedule w/ Responsibilities
7. New Business
 - Establish CPST Commission Meeting Dates and Time
 - Set Calendar for Project Submittal
8. Public Comment
9. Adjourn