

POSITION AVAILABLE
Emergency Management Planner
GRANT-FUNDED/FULL-TIME/TEMPORARY

Colleton County Government is accepting applications for the position of Emergency Management Planner with the Emergency Preparedness Agency. The position is grant-funded, full-time and temporary. The successful candidate will assist with the planning, organization and evaluation of the countywide programs that encompasses all hazards and Weapons of Mass Destruction (WMD) consequences management, incorporating the principles of the National Incident Management System (NIMS) and Incident Command System. Will ensure the countywide exercise program meets the requirements of the Homeland Security Exercise and Evaluation Program (HSEEP). Will administer the program for volunteers; and track exercises. Will develop and ensure the After Action Reviews for multi-hazard and WMD exercises are complete.

Requires a Bachelor's degree with coursework in emergency management and disaster management or related field and one to three years' experience or equivalent combination of education and experience. Experience with Microsoft Word, Excel, and Power-point and thorough knowledge of the geography of the county and surrounding area. Must be able to respond to work during emergency situations or inclement weather. Pre-employment drug screen and a satisfactory background check is also required.

Submit applications at the nearest S. C. Works Center or the Career Skills Center located at 1085 Thunderbolt Avenue, Walterboro, SC 29488. The position will remain open until filled. Only qualified candidates will be contacted for an interview. Colleton County Government is an Equal Opportunity Employer.

HOURLY RATE OF PAY: \$13.65
FULL-TIME, GRANT-FUNDED, TEMPORARY
SC STATE RETIREMENT & INSURANCE