

POSITION AVAILABLE

[Colleton Museum, Farmers Market & Commercial Kitchen Cultural and Historical Coordinator]

Colleton County Government is accepting applications from qualified individuals for the position of Cultural and Historical Coordinator at the Colleton Museum, Farmers Market and Commercial Kitchen. The successful candidate will, under general supervision, focus on the historical assets within the museum, the creation of exhibits and maintenance of the cataloging database and will be required to forge local and regional partnerships with museums and individuals who will enrich the cultural and historical depth of our museum while increasing our visibility to tourists and residents of the Lowcountry. Reports to the Colleton Museum, Farmers Market & Commercial Kitchen Director.

Requires a minimum of a high school diploma but a Bachelor's degree in History or similar subject is preferred. Superior customer service skills required. Strong written and verbal communication skills required. Must be flexible and willing to work weekends or nights on occasions. Must have a valid driver's license and a good driving record. Pre-employment drug screen and a satisfactory background check also required

E-mail resume to jobs@colletoncounty.org. The position will remain open until filled. Only qualified candidates will be contacted for an interview. Colleton County Government is an Equal Opportunity Employer.

GRADE: 5

HOURLY RATE: \$12

PART-TIME – 30 HOURS PER WEEK

SC STATE RETIREMENT & INSURANCE