



**Procurement Office  
31 Klein Street, Room 208  
Walterboro, SC 29488  
Phone: (843) 782-0504**

**RFQ: CC-07  
Civil Design Services**

**Closing Date/Time: Thursday, August 15th, 2013 @ 11:00am  
Location: Council Chambers, 109 Benson Street, Walterboro SC 29488**

**Addendum #1**

This addendum is dated July 29, 2013  
Answers to questions

1. Design-Build is referred to twice on Page 3 in the last paragraph of the Purpose of Request, on page 6 Sections 16 & 18 and on page 12 Section C.1.a. Is it the intent for this RFQ to be a Design-Build project and a contractor to be a part of the team?  
**Answer: The intent of this project is to be Design/Bid-Build. A contractor is not required for the project team. The project team need only be comprised of professional service consultants. All references to Design-Build in the RFQ do not apply to the Colleton County Industrial Park RFQ.**
2. On Page 6 in the Paragraph at the bottom of the page it state a 20-page maximum for the proposal, however on pages 7, 8, 9, and 11 refers to a 25 page limitation. Which is correct? Are the cover, cover letter, table of contents, and tabs included in the page limit? **Answer: 25 is correct.**
3. Will the scope also include the design and construction of utility line extensions/upgrades; design and construction of pad sites on the individual tracts; design and construction of additional access roads for the individual tracts?  
**Answer: Yes. The individual tracts may change in size and shape as potential industries purchase property. The proposed project will provide design for access, pad grades, and utilities to each tract. The purchasing industry will be responsible for interior parcel design and utility connections once purchased.**

4. The RFQ mentions roadway construction. What design/construction items are included in the scope: is it just the “Access Road Extension” denoted on Map2? Does it include the entire existing access road? Does it include Industrial Road or other roads leading to the site? **Answer: The roadway design/construction is only for the “Access Road Extension” and any other similar type access roads that may be added during site planning as parcel/pads are developed. No improvements to Industrial Road or other roads beyond the site are required or planned at this time.**
5. Are there any interstate or interstate interchange related aspects to this project? **Answer: No. All emphasis put on interstate projects, interchange design, bridge design and bridge foundation design in Sections B.2(a) through B.2(d) on pages 10 and 11 of the RFQ does not apply to the Colleton County Industrial Park RFQ.**
6. Section VII, Part A asks for the proposer to identify a bridge contractor. Looking at Map2 provided by the county, NWI maps, and topographic maps, there does not appear to be any streams or water crossings on the site itself. Does the County anticipate the need to construct a bridge and if so, where? **Answer: There are no anticipated streams or water crossing and the County does not anticipate any bridge work as part of the project scope.**
7. The RFQ states the proposer is responsible for complying with the NEPA determination and all environmental commitments. Has a NEPA document been completed? If so, is it available to the proposers? There is a facility in the area of the future master detention that appears to be abandoned. Can you elaborate on what that is, if it is a part of the project and if so in what manner? **Answer: The previous owner of the existing industrial facility used the series of ponds in the northwest corner of the site as wastewater treatment of effluent waste generated by the facility. Several years ago while the plant was in operation, The City of Walterboro provided a connection for the facility to their municipal wastewater treatment facility. The previous owner is currently in the process of closing out the on-site treatment facility and determining any/all of their environmental commitments from this point forward. These settling ponds are in the natural low area of the site and may make sense for the master detention to be located in this area. Coordination may be required with the previous owner’s consultant to determine allowable uses for this area per the existing environmental conditions and commitments. This is the only known environmental concern for the site and no further Environmental Site Assessment or NEPA documents are planned or required at this time.**
8. On page 10 Section B.1a states “The Project Manager shall be dedicated solely to project management and shall have no other assigned project responsibilities”. This would seem to appropriate for larger Design-Build projects but not a project the size of this RFQ. Would the County consider waiving this criteria and allowing the PM to also serve dual roles to include lead design Engineer or Project Surveyor? **Answer:**

The Project Manager may be allowed to serve dual roles. The County is looking for a single representative from the Design Team in which the County can coordinate with directly. It is the County's preference that the Project Manager remains the same throughout the course of the project.

9. On page 10 Section B.1a states "The Project Manager shall be on-site for the duration of the Project". Is this required, and if so, where exactly does the PM need to reside? Would you consider waiving these criteria? **Answer: The Project Manager need not be directly on-site but rather readily available for contact and any possible on-site meetings required.**
10. The two-step selection process will include the initial response to the RFQ. The responders will then be narrowed down to three (3) teams based on their qualifications and will be invited to interview with the County's selection committee prior to the County making the final determination. Will a second RFQ response be required? **Answer: No. A second RFQ will not be required following the notice of the three teams selected/invited for interviews.**
11. Will Construction Engineering & Inspection (CE&I) services be necessary? **Answer: No. The County will procure CE&I services at a later date. The selected team will be asked to provide standard construction administration services as is typical for design / bid-build land industrial development projects.**
12. On page 8 under 2. Capacity and Resources of Overall Team, it states "*c) Provide a notarized affidavit executed by a principal officer of PROPOSER that indicates PROPOSER has the financial capacity and the resources necessary to complete the Project as proposed in the RFQ. Provide written documentation from the PROPOSER's bonding firm confirming PROPOSER's capacity to be bonded for the Project as proposed in the RFQ. This information may be included in the appendices and will not be counted against the twenty-five (25) page limitation.*" Is this information required if this is not a design-build project? **Answer: Bonding requirements will be waived for this RFQ. However, factors such as business history, pending litigation, financial stability, etc. will be considered when selecting finalists.**
13. Should the SF 330 be a combined one of all of the firms on the team or does Colleton County prefer entire SF 330s from each firm on the team? **Answer: We would like to see one for the members design team, rather than for all members of each individual firm that comprises the team.**