



COLLETON COUNTY  
SOUTH CAROLINA

**Capital Projects**

**403 E. Washington Street, Suite D  
Walterboro, SC 29488  
843.782.0508**

---

**RFQ: SOL-1**

**Construction Management at Risk Services for  
14<sup>th</sup> Circuit Solicitor Mock Trial Facility,  
Beaufort County, SC**

**DUE: Thursday, May 21, 2026, at 11:00am**

**MAIL RESPONSE TO:**

Capital Projects  
Attn: John Stieglitz  
403 E. Washington Street, Suite D  
Walterboro, SC 29488

**HAND-DELIVER RESPONSE TO:  
(Only on the opening date & time)**

Capital Projects  
Attn: John Stieglitz  
403 E. Washington Street, Suite D  
Walterboro, SC 29488

## **SECTION I – PROJECT OVERVIEW**

Colleton County (“County”) is soliciting Statements of Qualifications from qualified firms to provide Construction Manager at Risk (CMAR) services for the construction of the 14th Circuit Solicitor’s Mock Trial Facility (“Project”). Colleton County is issuing this Request for Qualifications and will administer the procurement process and CMAR contract on behalf of the Project Owner.

The Project is anticipated to include the construction of a facility owned by the 14th Judicial Circuit of South Carolina, intended to support mock trial proceedings, training, and related functions associated with the Solicitor’s Office. The facility is expected to include courtroom simulation spaces, support areas, and associated building systems.

The Project will be located at 108 Traders Cross, Okatie, South Carolina.

The County intends to utilize the Construction Manager at Risk project delivery method to promote early collaboration during design, enhance cost certainty, improve constructability, and support schedule control through the establishment of a Guaranteed Maximum Price (GMP). The selected CMAR will be engaged during the design phases to provide preconstruction services and, subject to successful negotiation of a GMP, will serve as the constructor for the Project.

## **SECTION II – PROJECT SCHEDULE**

At the time of issuance of this Request for Qualifications, the Project design is at the conclusion of the Schematic Design phase. The County anticipates engaging the Construction Manager at Risk at the beginning of the Design Development phase.

During the Design Development and Construction Documents phases, the Architect will maintain responsibility for the design schedule. The CMAR will work collaboratively with the Architect and the County to support the design schedule

through timely cost estimating, constructability reviews, and procurement coordination.

The Project is anticipated to be delivered as a single-phase construction project following completion of design and establishment of a Guaranteed Maximum Price (GMP). The CMAR shall identify long-lead materials, systems, and equipment and provide recommendations for early procurement strategies, subject to County approval.

Final construction duration and milestone dates will be established during the preconstruction phase and incorporated into the CMAR agreement.

### **SECTION III – PROJECT DESIGN TEAM**

The County has retained LS3P Associates Ltd. to provide architectural and engineering (A/E) services for the Project. LS3P will serve as the Architect of Record and will be responsible for the preparation and coordination of the Construction Documents.

The Construction Manager at Risk will coordinate with the A/E team during both the preconstruction and construction phases of the Project. During preconstruction, the CMAR is expected to collaborate with the Architect and the County by providing constructability input, cost estimating, value engineering, and procurement recommendations. During construction, the CMAR shall continue to coordinate closely with the A/E team and the County to support implementation of the Contract Documents and successful delivery of the Project.

### **SECTION IV – SCOPE OF CONSTRUCTION MANAGER AT RISK SERVICES**

#### **A. Preconstruction Services**

The Construction Manager at Risk (CMAR) shall provide professional preconstruction services beginning at the start of the Design Development phase and continuing through completion of the Construction Documents and execution

of a Guaranteed Maximum Price (GMP). The CMAR shall work collaboratively with the County, the Project Owner, and the Architect to support the design effort and align Project scope, budget, and schedule.

Preconstruction services shall include, but not be limited to, the following:

1. Provide detailed, construction cost estimates at the Design Development and Construction Documents phases, organized by trade and clearly identifying assumptions, allowances, contingencies, and exclusions.
2. Actively engage qualified subcontractors and suppliers during preconstruction to obtain accurate, market-based pricing and constructability input.
3. Review and reconcile CMAR cost estimates with those prepared by the Architect and participate in coordination meetings to resolve discrepancies.
4. Perform constructability reviews at each phase of design and submit written comments and recommendations to the County and Architect.
5. Provide value engineering (VE) recommendations focused on maintaining programmatic intent, quality, durability, and functionality while improving cost efficiency and constructability.
6. Assist the Architect and County with evaluation of alternative materials, systems, and construction approaches.
7. Identify long-lead materials, systems, and equipment and provide recommendations for early procurement strategies, subject to County approval.
8. Support the Architect-led design schedule through timely estimating, constructability input, and procurement coordination.
9. Develop a comprehensive Guaranteed Maximum Price (GMP) incorporating subcontractor pricing, General Conditions, CMAR fee, contingencies,

allowances, early-procured items, and clearly defined assumptions and exclusions.

- 10.Reconcile the draft GMP with prior cost estimates and the Project budget.
- 11.Prepare and submit the Project for building permit, including coordination with regulatory agencies and authorities having jurisdiction.
- 12.Attend and participate in scheduled design and coordination meetings as required by the County.

Subcontractor and supplier engagement during preconstruction shall be for pricing, constructability, and coordination purposes only and shall not constitute selection or award of subcontract work.

## **B. Construction Services**

Upon execution of the Guaranteed Maximum Price (GMP), the CMAR shall provide full construction management services through completion, closeout, and the warranty period.

Construction phase, closeout, and warranty services shall include, but not be limited to:

1. Provide on-site construction management and supervision, including a dedicated project superintendent.
2. Coordinate and manage subcontractors and suppliers to ensure compliance with the Contract Documents, safety requirements, quality standards, and schedule.
3. Develop, maintain, and update a detailed Critical Path Method (CPM) construction schedule.

4. Conduct and document regular job meetings with the County and Architect.
5. Manage submittals, RFIs, shop drawings, and product data in coordination with the Architect.
6. Implement and maintain quality control and safety programs.
7. Manage cost control, progress payments, and change order documentation.
8. Coordinate inspections, testing, and regulatory approvals.
9. Coordinate systems startup, testing, and commissioning activities.
10. Manage project closeout, including record documents, warranties, training, and turnover.
11. Assist the County and Project Owner with transition to occupancy.
12. Administer warranty obligations and resolve warranty issues to the satisfaction of the County.

## **SECTION V – PROPOSAL SUBMISSION REQUIREMENTS**

Firms responding to this Request for Qualifications shall submit a Statement of Qualifications (SOQ) that is clear, concise, and directly responsive to the requirements outlined herein. Submittals shall focus on the firm's qualifications, relevant experience, proposed project team, and approach to providing Construction Manager at Risk services for this Project.

Submittals shall be limited to twenty (20) pages, double-sided, on 8.5" x 11" paper, excluding required forms and confidential submissions. Pages shall be sequentially numbered and organized with clearly labeled sections corresponding to the requirements of this RFQ. All submitted materials become the property of Colleton County and will be subject to applicable public records requirements.

## **A. Firm Qualifications**

Provide the following information for the proposing Construction Manager at Risk firm:

### **1. Firm Information**

- a. Legal firm name and business address
- b. Telephone number and primary point of contact
- c. Email address of the key executive assigned to this Project
- d. Description of in-house service capabilities relevant to Construction Manager at Risk services

### **2. Licensing and Authority**

- a. List all applicable South Carolina licenses, including license type and license number, held by the firm
- b. Confirmation of the firm's authority to conduct business in the State of South Carolina

### **3. Office Locations**

- a. Identification of all firm office locations and the approximate number of staff at each location
- b. Identification of the firm's corporate headquarters or home office

### **4. Corporate Background**

- a. The year the firm was established and current organizational structure
- b. State of incorporation or formation
- c. Total years in business

- d. Summary of the firm's history providing construction services, including Construction Manager at Risk services

5. Corporate Leadership

- a. Identification of principal corporate officers, including:
  - i. President
  - ii. Vice President
  - iii. Secretary/Treasurer (or equivalent)

6. Organizational Structure

- a. Description of the firm's corporate structure (e.g., corporation, limited liability company)
- b. Identification of any previous firm names under which the proposing entity has conducted business

7. Affiliated Entities

- a. List of subsidiary companies, if any
- b. List of affiliated companies in which the firm's principals have a financial interest

**B. Relevant Project Experience**

Proposers shall submit information on up to five (5) completed projects that best demonstrate the firm's qualifications to perform as Construction Manager at Risk services for this Project. Projects shall be similar in size, scope, complexity, and delivery method and shall have been completed within the Southeast region of the United States.

Emphasis shall be placed on public-sector CMAR projects and projects that demonstrate strong preconstruction involvement, familiarity with regional construction market conditions, and collaboration with local subcontractors and suppliers.

For each project submitted, provide the following information in a consistent format:

1. Project name and location
2. Owner name and contact information
3. Architect or design firm
4. Project delivery method
5. Construction cost or Guaranteed Maximum Price (GMP)
6. Year of completion
7. Identification of the CMAR office that managed the project
8. Identification of core project personnel, including Project Manager and Superintendent, and clearly indicate which of the proposed personnel for this RFQ were involved in each example project
9. Description of the CMAR's role during preconstruction and construction, including specific services provided
10. Summary of the firm's approach to cost estimating, subcontractor engagement, value engineering, and GMP development
11. Description of the firm's experience working with regional and local subcontractors and suppliers on the project

The County is particularly interested in understanding how the proposer's preconstruction efforts contributed to accurate pricing, informed decision-making, cost control, and successful project outcomes.

### **C. Project Team and Key Personnel**

Proposers shall identify the core project personnel proposed for this Project and demonstrate the qualifications and experience of those individuals to successfully deliver Construction Manager at Risk services.

At a minimum, proposers shall identify the following key personnel:

1. Project Manager
2. Lead Superintendent
3. Preconstruction Manager
4. Safety Manager (or individual responsible for project safety oversight)
5. Quality Control Manager (or individual responsible for quality assurance and quality control)

For each proposed individual, provide the following information:

1. Name, title, and proposed role on the Project
2. Years of experience with Construction Manager at Risk delivery
3. Summary of relevant experience on similar public-sector or CMAR projects
4. Identification of completed projects listed in Section V.C on which the individual participated, including their role on each project
5. Current workload and availability to commit to this Project

Resumes for key personnel shall be limited to one (1) page per individual and included within the Statement of Qualifications.

The County is particularly interested in project teams that demonstrate continuity between prior experience and the personnel proposed for this Project, as well as a proactive approach to safety, cost control, and quality management.

#### **D. Preconstruction Approach**

Proposers shall provide a narrative describing their approach to delivering preconstruction services for this Project, with emphasis on:

1. Collaboration with the County, Project Owner, and Architect beginning at Design Development
2. Methods for engaging subcontractors and suppliers during preconstruction to support accurate, market-based pricing
3. Cost estimating, reconciliation, and development of an open-book Guaranteed Maximum Price (GMP)
4. Identification and evaluation of value engineering opportunities
5. Identification and management of long-lead items and recommendations for early procurement

The County is particularly interested in the proposer's ability to add value during preconstruction and to support informed decision-making while maintaining project budget and schedule objectives.

#### **E. Financial Stability & Legal History**

*(Information can be submitted in a separate envelope marked "Confidential-Do Not Release Publicly" and will not count towards the proposal page limitation).*

1. Attach an original letter addressed to Colleton County from a surety company or its agent licensed to do business in South Carolina verifying company's capacity to provide adequate performance and payment bonds for this project.
2. Insurance: Provide your limit of excess liability umbrella coverage.
3. Construction Manager, CM at Risk Construction Defaults – List all incidents where the proposer has been considered in default, suspended, or terminated for cause. Include all incidents where the proposer abandoned or did not fully complete any project, including any warranty period work. Attach an explanation of each matter, including name and location of the project, the name and address of the owner's representative and all pertinent details of the default, suspension, or termination.
4. Owner Completed Contracts -List all incidents where the proposer's contract or any portion of the work connected with the contract has been completed by the Owner or Proposer's Surety. Attach a full explanation of each matter, including name and location of the project, the name and address of the owner's representative and all pertinent details of the matter.
5. Debarments/Suspensions -List all incidents where the proposer has been debarred or suspended for any reason by any federal, state or local government procurement agency or refrained from bidding on a public project due to an agreement with such a procurement agency. Provide a full explanation of each matter where the submitter been named in any action, administrative proceeding, or arbitration in which it was alleged that the submitter failed to comply with any state or federal statute requiring prompt payment of subcontractors. Provide a full explanation of each matter.
6. Bid Fraud Convictions -List all incidents where the proposer or any predecessor or related entities, or officers, shareholders, partners or key personnel of the submitter has been convicted of, or pleaded guilty to, any crime related to the bid process for contracts on public or private projects

or involving fraud or misrepresentation. Provide a full explanation of each matter.

## **SECTION VI – SELECTION CRITERIA**

Statements of Qualifications will be evaluated by a selection committee based on the criteria outlined below for the purpose of establishing a shortlist of the most qualified firms.

The County anticipates shortlisting qualified firms and may conduct interviews as part of the final selection process. The County reserves the right to consider interview performance and additional information obtained during the interview process when making a final selection.

### **Shortlisting Evaluation Criteria:**

- A. Firm Qualifications**
- B. Relevant Project Experience**
- C. Project Team and Key Personnel**
- D. Preconstruction Approach**
- E. Financial Stability and Legal History**

Shortlisted firms may be invited to participate in in-person interviews. Interviews may be used to further evaluate the firm's understanding of the Project, proposed project team, preconstruction approach, and ability to work collaboratively with the County, Project Owner, and Architect.

The County may provide additional information or instructions to shortlisted firms as part of the interview process.

## **DUE DATE FOR SUBMITTING PROPOSALS**

1. Submittal must include one (1) original RFQ response clearly marked as original, (1) Digital Flash Drive, and four (4) complete copies of the RFQ response. Responses must be in a sealed envelope/package containing the solicitation name and number. The individual signing the response must be an Agent legally authorized to bind the company. Packets must be received at the following address, 403 E. Washington street, Suite D, Walterboro, SC 29488 by 11:00am on Thursday, May 21, 2026.

## **GENERAL COMMENTS OR CLARIFICATIONS**

1. All responses, inquiries or correspondence relating to this RFQ will become the property of Colleton County when received.
2. Colleton County has sole discretion and reserves the right to reject any and all responses received with respect to this RFQ and to cancel the RFQ process at any time prior to entering into a formal agreement. The County reserves the right to request additional information or clarification of information provided in the response without changing the terms of the RFQ.
3. Respondents are advised to refrain from contact with the South Carolina Solicitors Office 14<sup>th</sup> Circuit personnel and Colleton County Management. All inquiries regarding this RFQ are to be directed to John Stieglitz, [jstieglitz@colletoncounty.org](mailto:jstieglitz@colletoncounty.org). All questions or requests for clarification must be received by email no later than no later than 11:00AM on Tuesday, May 12, 2026. Answers to all questions will be posted on the Colleton County website as addendums.

## **SPECIFIC TERMS AND CONDITIONS**

1. **COMPETITION:** This solicitation is intended to promote full and open competition. If any language, specifications, terms and conditions, or any combination thereof restricts or limits the requirements in this solicitation to a single source, it shall be the responsibility of the interested vendor to notify

the Procurement Office in writing no later than five (5) business days prior to the scheduled due date and time.

2. **RESPONDENTS QUALIFICATION:** Colleton County reserves the right to request satisfactory evidence of their ability to furnish services in accordance with the terms and conditions listed herein. Colleton County further reserves the right to make the final determination as to the Firm's ability to provide said services.
3. **RESPONSE WITHDRAWAL:** Any responses may be withdrawn prior to the established closing date and time, but not thereafter with proper approval from the Procurement Manager.
4. **REJECTION:** Colleton County reserves the right to reject any and all RFQ's, to cancel or withdraw this solicitation, and to waive any technicality if deemed to be in the best interest of Colleton County.
5. **WAIVER:** Colleton County reserves the right to waive any Instruction to Offeror's, General or Special Provisions, General or Special Conditions, or specifications deviation if deemed to be in the best interest of the County.
6. **RESPONSE PERIOD:** All responses shall be good for a minimum period of 90 calendar days.
7. **DEVIATIONS FROM SPECIFICATIONS:** Any deviation from specifications indicated herein must be clearly pointed out; otherwise, it will be considered that items offered are in strict compliance with these specifications, and successful Offeror will be held responsible therefore. Deviations must be explained in detail on separate attached sheet(s). The listing of deviations, if any, is required but will not be construed as waiving any requirements of the specifications. Unidentified deviations found during the evaluation of the response may be cause for rejection.
8. **AMENDMENTS:** All amendments to and interpretations of this solicitation shall be in writing and issued by the Procurement Manager of Colleton County.

9. DEBARMENT: By submitting a qualification package, the vendor is certifying that they are not currently debarred from responding to any request for proposals by any agency or subdivision of the State of South Carolina or the United States Federal Government, nor are they an agent of any person or entity that is currently debarred from submitting proposals on contracts by any agency or subdivision of the State of South Carolina.
  
10. DEFAULT: In case of default by the Offeror, the County reserves the right to purchase any or all items in default in the open market, charging the Offeror with any excessive costs. Should such charge be assessed, no subsequent solicitation response of the defaulting Offeror will be considered in future RFP's until the assessed charge has been satisfied.
  
11. HOLD HARMLESS: All respondents to this RFQ shall indemnify and hold harmless Colleton County Government, the South Carolina Solicitors Office 14<sup>th</sup> Circuit personal and any of their officers and employees from all suits and claims alleged to be a result of this request for proposals. The issuance of this request of proposals constitutes only an invitation to present a proposal. Colleton County reserves the right to determine, at its sole discretion, whether any aspect of a respondent's submittal meets the criteria in this request for proposals. Colleton County also reserves the right to seek clarifications, to negotiate with any vendor submitting a response, to reject any or all responses with or without cause, and to modify the procurement process and schedule.
  
12. CANCELLATION: In the event that this request for proposals is withdrawn or the project canceled for any reason, Colleton County or the South Carolina Solicitors Office 14<sup>th</sup> Circuit shall have no liability to any respondent for any costs or expenses incurred in connection with this request for proposals or otherwise.
  
13. COLLETON COUNTY PURCHASING ORDINANCE: The Request of Qualifications is subject to the provisions of the Colleton County Purchasing Ordinance and any revisions thereto, which are hereby incorporated into this request for proposals in their entirety except as amended or superseded within. This ordinance can be found at;

[https://www.municode.com/library/sc/colleton\\_county/codes/code\\_of\\_ordinances](https://www.municode.com/library/sc/colleton_county/codes/code_of_ordinances) under Title 3 - Revenue and Finance.

14. FAILURE TO SUBMIT ALL MANDATORY FORMS: Failure to submit all the mandatory forms from this request of qualifications shall be just cause for the rejection of the qualification package. However, Colleton County reserves the right to decide, on a case-by-case basis, in its sole discretion, whether or not to reject such a proposal as non-responsive.

15. CONTRACT ADMINISTRATION: Questions or problems arising after award of an agreement shall be directed to the Procurement Manager by calling (843) 782.0504.

#### **GENERAL CONTRACTUAL REQUIREMENTS**

1. ABANDONMENT OR DELAY: If the work to be done under this contract shall be abandoned or delayed by the Offeror, or if at any time the County shall be of the opinion and shall so certify in writing that work has been abandoned or delayed by the Offeror, the County may annul the contract or any part thereof if the Offeror fails to resolve the matter within thirty (30) days of written notice.

2. RESPONSIBILITY: The Offeror shall at all times observe and comply with all federal, state, local and municipal laws, ordinances, rules and regulations in any manner affecting the contract.

3. NON-APPROPRIATION / SUBSTITUTION PERMITTED: If the 14<sup>th</sup> Circuit Solicitors Office fails to appropriate or authorize the expenditure of sufficient funds to provide the continuation of this contract or if a lawful order issued in, or for any fiscal year during the term of the agreement, reduces the funds appropriated or authorized in such amounts as to preclude making the payments set out therein, the agreement shall terminate on the date said funds are no longer available without any termination charges or other liability incurring to Colleton County or the 14<sup>th</sup> Circuit Solicitors Office.

4. INDEMNIFICATION: Except for expenses or liabilities arising from the negligence of the Colleton County or the 14<sup>th</sup> Circuit Solicitors Office, the Offeror hereby expressly agrees to indemnify and hold Colleton County and the 14<sup>th</sup> Circuit Solicitors Office harmless against any and all expenses and liabilities arising out of the performance or default of any resulting agreement or arising from or related to the Work as follows:

Offeror expressly agrees to the extent that there is a causal relationship between its negligence, action or inaction, or the negligence, action or inaction of any of its employees or any person, firm, or corporation directly or indirectly employed by the Offeror, and any damage, liability, injury, loss or expense (whether in connection with bodily injury or death or property damage or loss) that is suffered by the Colleton County or the 14<sup>th</sup> Circuit Solicitors Office and its employees or by any member of the public, to indemnify and save Colleton County and the 14<sup>th</sup> Circuit Solicitors Office and its employees harmless against any and all liabilities, penalties, demands, claims, lawsuits, losses, damages, costs, and expenses arising out of the performance or default of any resulting agreement or arising from or related to the equipment. Such costs are to include defense, settlement and reasonable attorneys' fees incurred by the County and its employees. This promise to indemnify shall include bodily injuries or death occurring to Offeror's employees and any person, directly or indirectly employed by Offeror (including without limitation any employee of any subcontractor the employees of any other independent contractor, or occurring to any member of the public.

5. FORCE MAJEURE: The Offeror shall not be liable for any excess costs if the failure to perform the resulting agreement arises out of causes beyond the control and without fault or negligence of the Offeror. Such causes may include, but are not restricted to acts of God or of the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; but in every case the failure to perform must be beyond the control and without the fault or negligence of the contractor. If the failure to perform is caused by default of a subcontractor, and if such default arises out of causes beyond the control of both the Offeror and subcontractor and without excess costs for failure to perform, unless the supplies or services to

be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the contractor to meet the required delivery schedule.

6. ARBITRATION: Under no circumstances and with no exception will Colleton County or the 14<sup>th</sup> Circuit Solicitors Office act as arbitrator between the Offeror and any sub-contractor.
7. PUBLICITY RELEASES: Offeror agrees not to refer to award of this contract in commercial advertising in such a manner as to state or imply that the products or services provided are endorsed or preferred by the or the 14<sup>th</sup> Circuit Solicitors Office County. The Offeror shall not have the right to include the or the 14<sup>th</sup> Circuit Solicitors Office name in its published list of customers without prior approval.
8. GOVERNING LAWS: Any agreement arising from this solicitation shall be governed by the laws of the State of South Carolina and any and all disputes arising out of said agreement shall, if litigation is necessary, be litigated only in a Circuit Court for the Fourteenth Judicial Circuit sitting in Colleton County, South Carolina. The prevailing party shall be entitled to attorney's fees and all costs of said litigation.
9. ASSIGNMENT: The Offeror shall not assign in whole or in part any agreement resulting from this Request for Proposals without the prior written consent of the County. The Offeror shall not assign any money due or to become due to him under said agreement without the prior written consent of the County.
10. AFFIRMATIVE ACTION: The successful Offeror will take affirmative action in complying with all Federal and State requirements concerning fair employment and treatment of all employees, without regard or discrimination by reason of race, color, religion, sex, national origin or physical handicap.
11. FAILURE TO DELIVER GOODS IN ACCORDANCE WITH TERMS & CONDITIONS: In case of failure to deliver goods in accordance with the contract terms and conditions, Colleton County, after due oral or written notice, may procure substitute goods or services from other sources and hold the contractor responsible for any resulting additional purchasing and administrative costs.

This remedy shall be in addition to any other remedies which Colleton County may have.

12.GOVERNING LAWS: Any contract resulting from this request for proposals shall be governed in all respects by the laws of the State of South Carolina and any litigation with respect thereto shall be brought in the courts of the State of South Carolina.

13.BONDS: Payment and Performance Bonds are not required for this request for proposals.

14.OWNERSHIP OF MATERIAL: Ownership of all data, material, and documentation originated and prepared for the project, shall belong exclusively to the County.

OFFEROR'S CERTIFICATION

(Provide separate Certification for each Joint Venture or Partnership entity)

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signatory

\_\_\_\_\_  
Address

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Toll Free Number

\_\_\_\_\_  
Federal Tax ID Number

\_\_\_\_\_  
Sales Tax Number

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED IN THIS RESPONSE TO THE REQUEST FOR PROPOSALS IS CORRECT AND TRUTHFUL TO THE BEST OF MY KNOWLEDGE AND BELIEF.

This the \_\_ day of \_\_\_\_\_, 2026.

By: \_\_\_\_\_ Title: \_\_\_\_\_

License number under which the project will be executed: \_\_\_\_\_

Name license number above is held in: \_\_\_\_\_

STATE OF:

COUNTY OF:

I, \_\_\_\_\_ a Notary Public in and for the County and State aforesaid, do hereby certify that personally came before me this day and acknowledged that he is of and by that authority duly given and as an act of the foregoing instrument was signed by As, attested by him/herself as Secretary, and sealed with the common seal of said corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and Notarial Seal this the \_\_\_\_ day of \_\_\_\_\_, 2026.

Notary Public

My commission expires:

## SAMPLE SELECTION CRITERIA FORM

<b>PROJECT DESCRIPTION</b> SC 14 <sup>th</sup> Circuit Solicitors Mock Courtroom – CMAR Procurement	<b>DATE</b> Xx/xx/xxxx
<b>PROPOSING FIRM</b> xxx	<b>PROJECT NO:</b> SOL-01

Evaluation Criteria	Value	Score
1. Introduction of the proposed Project Manager, Lead Superintendent, Preconstruction Manager, Safety Manager, and Quality Control Manager	1-5	
2. Team organization, communication, and decision-making during preconstruction	1-5	
3. Approach to subcontractor engagement, cost estimating, and development of an open-book Guaranteed Maximum Price (GMP)	1-5	
4. Identification and management of project risks and long-lead items	1-5	
5. Collaboration with the County, Project Owner, and Architect	1-5	
6. Lessons learned from similar completed CMAR projects	1-5	

**The highest possible score being 30**

**REMARKS:**

**TOTAL SCORE** \_\_\_\_\_

\_\_\_\_\_ **Evaluation Committee Member Signature**